

M I N U T E S

ADMINISTRATIVE WORKSHOP
SOUTH PASADENA, FLORIDA

TUESDAY, SEPTEMBER 17, 2024
COMMISSION CHAMBERS - 9:00 A.M.

Vice Mayor Neidinger called the meeting to order at 9:05 A.M. All participated in the pledge to the flag.

ROLL CALL: COMMISSIONERS BEN THOMAS, LYNDA THOMPSON, THOMAS REID, AND VICE MAYOR GAIL NEIDINGER. ABSENT: MAYOR ARTHUR PENNY. ALSO PRESENT: CITY CLERK CARLEY LEWIS, CITY ATTORNEY KRISTEN GRAY, FINANCE DIRECTOR JAMES GRAHAM, PUBLIC SAFETY DIRECTOR DAVID MIXSON, PUBLIC WORKS DIRECTOR SHAWN SHIMKO, COMMUNITY IMPROVEMENT DIRECTOR TERESA SULLIVAN, AND DEPUTY CITY CLERK MARY JO BOWMAN.

The topic scheduled for discussion was City Audit Presentation with Peter Schatzel of Wells, Houser & Schatzel, P.A.

Peter Schatzel of Wells, Houser & Schatzel, P.A., spoke regarding the City audit and reviewed two handouts (attached to Minutes as Exhibit A and Exhibit B). He discussed his firm's audit findings with regard to the City's fund levels and regulatory compliance. He commented that the City's accounting records were found to be accurate and complete. He noted that as of the end of fiscal year 2023, the City had approximately 8.3 months of operating expenses in reserves.

Discussion ensued regarding the City's pension plan and actuarial projections.

Public Safety Director Mixson informed the Commission that he would be receiving a \$6,300 rebate check from TECO Gas for purchasing gas appliances for the new fire station.

There being no further discussion, the meeting was adjourned at 9:36 A.M.



Arthur Penny, Mayor

ADMINISTRATIVE WORKSHOP
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ATTEST:

Carley Lewis

Carley Lewis, City Clerk
09-17.24a

**DIGITALLY SIGNED COPY.
TO VIEW ORIGINAL SIGNED MINUTES,
PLEASE CONTACT THE CITY CLERK'S OFFICE.**